



**Chloe Clark PTA 10.8.8 ★ DuPont, Washington
Board of Directors Meeting Minutes
June 3, 2009**

PRESENT

Tiffanie Potter, Julie Hubbard, Lynann Wiegman, Kristen Jaudon, Stacy Miller, Nicole Jacobsen, Kristi Grund, Kim Forbes, Rebecca Kinney, Shauna Phipps, Melissa McGann

CALL TO ORDER

The meeting called to order by President Julie Hubbard at 11:08 a.m. at Julie's house in DuPont. Proper notice was given to all board members. A quorum was present.

APPROVAL OF MINUTES

No proposed corrections for the CCPTA Board of Directors meeting Minutes for May 6, 2009; the Minutes were signed and filed for audit.

PRESIDENT'S REPORT (Julie Hubbard)

- a. **General Membership Meeting — follow-up report**
 - i. The 2009-2010 Budget and 2009-2010 Standing Rules were approved without amendment at the May 30th General Membership meeting.
- b. **PTA Survey** — The PTA's 2008-2009 Parent-Teacher-Student Survey is available online.
- c. **Committee Binder Exchange** — Outgoing committee chairs will pass on their binders to incoming committee chairs immediately following this Board meeting.

TREASURER'S REPORT (Kristi Grund)

- a. **May Financials** — The following documents were presented and reviewed: "Actual vs. Budget/May," "Account Summary" statement dated 5/31/2009 from America's Credit Union (ACU), and "Reconciliation Summary – May 31, 2009" (see attached).
 - i. Balance-on-hand: May 31, 2009 — \$18,895.32.
 - ii. Review of monthly activity, including income and expenses from Run 4 Fun.
- b. **2009/2010 Budget** — The 2009-2010 Budget was approved at the May 30th General Membership Meeting.
- c. **Reimbursement Requests** — Kristi reminded everyone to turn in reimbursement requests.

VICE PRESIDENT'S REPORT (Stacy Miller) — no report

SECRETARY'S REPORT (Melissa McGann) — no report

COMMITTEE REPORTS

- a. **Bike Rodeo (Tiffanie Potter)**
 - i. Tiffanie provided a recap of the event, with the recommendation that the Bike Rodeo and Fun Run events either be planned as a joint venture with one committee, or else as two separate events on two different days.
- b. **Spring Fundraising (Jessica Rady)**
 - i. Run 4 Fun — There were over 170 participants with a net profit of \$1,688. Jessica recommended that next year's chair focus on obtaining more individual donations as an option for those who don't want to run in the event.
- c. **Chloe Creations (Shauna Phipps)**
 - i. May Art Project — Shauna reported on the Kandinsky art project.

d. **Volunteer (Cynthia Christensen)**

- i. Volunteer of the Month — The VOM for May 2009 is Ally Fallot.
- ii. Volunteer Hours — Recorded volunteer hours for May 2009 is 920 hours.

e. **Yearbook (Kim Forbes)**

- i. Kim is currently selling extra copies and has arranged for an autograph day with the school.

NEW BUSINESS

- a. **Important Dates** — Julie reviewed upcoming dates at the school (see Agenda).

ADJOURNMENT

After kind words from Julie and Stacy, the meeting was adjourned at 11:37 a.m.

Next CCPTA Board of Directors Meeting — September 2009

Next CCPTA General Membership Meeting — September 2009