

Present

Melissa McGann, Kristen Jaudon, Shawn McDonald, Nicole Jacobsen, Christiana Johnson, Courtney Welch, Heather Kittlitz, Jamie Patton, Alli Fallot, Rebecca Kinney.

Call to Order

The meeting was called to order at 6:33 p.m. by President Melissa McGann at Chloe Clark Elementary. Proper notice was given to all board members. A quorum was present.

Approval of Minutes

No proposed corrections for the CCPTA Board of Director's minutes from November 4, 2009. The minutes were signed and filed for audit.

President's Report

- a. The president reminded the board of the confidentiality of the meetings.
- b. CCPTA Board meetings will be held during the evenings for the remainder of the school year.
- c. The new Math Night and Ready-Set-Read programs were introduced.
- d. The scheduled Kids Night Out will be cancelled due to no coordinator. A Bingo Night Coordinator and Run 4 Fun Coordinator are still needed. The Reflection program was not pursued due to no coordinator. The Art Walk program will be run by Mrs. Beech.
- e. 12 tubs of cookie dough are still available.
- f. The PTA room has been moved to Room 29 (the WAVA room) temporarily. The PTA may need to purchase a storage shed for supplies, a more formal presentation will follow in January. The president will also research ownership of kiln supplies.

Vice President's Report

- a. The Original Works projects have been distributed.
- b. There are no December birthdays.
- c. The Reader board announcements are managed by the Vice President, requests should be submitted to her.
- d. Information and date requests for PTA Mondays should be submitted to the Vice President.

Treasurer's Report

- a. After bank reconciliation, the balance on hand is \$28,935.72. Financial Statements from November are attached.
- b. CCPTA insurance policies have been renewed.
- c. Taxes have been filed with IRA. Due to some inconsistencies, the treasurer will form a committee to review past years' tax filings.

Secretary's Report

No report.

Principal/Staff Comments

No report.

Committee Reports

Yearbook

- a. A flyer will be sent home encouraging photos from parents be submitted for the yearbook.

- b. The yearbook will be all color, our cost being \$15.59 each.
- c. A motion was made by Rebecca Kinney to charge \$18 for one yearbook, \$15 for each additional yearbook. After April 1, all yearbooks will be \$20 each. Heather Kittlitz seconded, after discussion the motion passed.

Leaf Your Mark

One leaf has been sold this month. The CCPTA cost for fencepost plaques has increased to \$11.67 from \$8.67 due to the number of letters allowed and blacking added to the letters to increase their visibility. An account has been set up with the engraver under Chloe Clark PTA, Leaf Your Mark. Heather Kittlitz made a motion that in the \$500 Leaf Your Mark Fencepost Level, we include a PTA membership. Christy Johnson seconded, after discussion, the motion passed. The chairperson is following up on prior fencepost purchases, and will order a demonstration fencepost plaque to use in sales.

Volunteers

Volunteer hours will be totaled, and Volunteer of the Month is Julie Grubbs. The committee meets on Friday, December 4. An article on volunteers will be appearing in an upcoming newsletter. The coordinator is currently organizing vision/hearing screenings with the school nurse.

Public Relations

- a. For Wednesday envelopes, basic information needs to be submitted to Chisty by Sunday or Monday prior to distribution.
- b. Local business outreach activities have been successful. Liberty Inn has become a new member of the CCPTA.
- c. Ready-Set-Read is going well, the coordinator requests a list of students/teachers.

Legislative

Focus Day will be January 18 in Olympia. All are welcome to attend, children's activities are planned due to the fact that the event falls on a school holiday. Anyone interested should contact Kristi Grund.

Newsletter

Submissions for the newsletter need to be received by the newsletter editor in a timely manner. Articles for the December Newsletter are due Friday, December 4.

Membership

Current membership is 210 members through November. The newest business member is Liberty Inn.

Math Night

The coordinator received a good response from teachers, with the potential for several volunteers. Many more math resources are available based upon recommendations from the teachers. The materials ordered for math night have arrived. The floor plan will include stations for needed skills, plus games and stations for parent information/education. The coordinator will need funds for supplies, estimating \$200, for the evening, and volunteers to help during the event. Possible dates include the second week of January.

Bingo Night

Planning for Bingo Night is underway.

Fall Fundraiser

Prizes have been distributed this week.

Awards

The awards packets are in process, and funds will be needed for printing the award materials.

New Business

Concerned Citizens for Steilacoom Schools

Nanette Winkler of the Concerned Citizens for Steilacoom Schools attended the meeting to thank the CCPTA board for the donation provided in November. In January there will be a need for volunteers for postcard preparation at Oberlin Church. Volunteers are welcomed to pass flyers and help the CCSD in other ways. The president signed a resolution to support the CCSS (attached).

Babysitter Payments

CCPTA frequently has more than 10 children needing childcare for our board meetings. One babysitter is overwhelmed with more than 10 children and the president has recommended that CCPTA obtain a second babysitter when projected children attending is greater than 10. Nicole Jacobsen made a motion that it will be the responsibility of the CCPTA board to determine how many children will be attending and to procure babysitters when needed. There will be one babysitter for up to 9 children, and two babysitters for more than 10 children. Babysitters will be paid at the rate of \$25 each. The motion was seconded, and after discussion, the motion passed.

Old Business

Nesting Boxes

Mr. Bradshaw is open to receiving donated supplies to build the nesting boxes. The PR Coordinator will contact Lowe's and Home Depot regarding donating building supplies. The Home Course is donating some nesting boxes, and the PR Coordinator will research using the same supplier. CCPTA was requested to provide \$1500, plus a volunteer. After all donations are received, Mr. Bradshaw can submit a new, more accurate planning form requesting funds.

Closing

The meeting adjourned at 8:04 p.m. The next board meeting will be January 6, 2010 at 6:30 p.m. at Chloe Clark. The next PTA general meeting will be on Wednesday, April 15 at 6:30 p.m. at Chloe Clark.