

## **Present**

Melissa McGann, Shawn McDonald, Kristen Jaudon, Nicole Jacobsen, Christiana Johnson, Amanda Hayes, Alli Fallot, Holly Wickenhagen, Heather Kittlitz, Jamie Patton, Kristi Grund

## **Call to Order**

The meeting was called to order at 6:34 pm by President Melissa McGann at Chloe Clark Elementary. Proper notice was given to all board members. A quorum was present.

## **Approval of Minutes**

There were no proposed corrections for the CCPTA Board of Directors' minutes from January 6, 2009. The minutes were signed and filed for audit.

## **President's Report**

- a. The president reminded the board of the confidentiality of the meetings.
- b. January was National School Board Recognition Month. Kristen Ray organized a presentation of small gifts at the January 27 School Board meeting by Chloe Clark students.
- c. At the April 15 General Membership meeting, members will vote to approve the slate of Executive Board members for the 2010-2011 school year, as well as vote for recipients of the Golden Acorn, Outstanding Educator and Outstanding Advocate awards. Award applications should be submitted to the volunteer coordinator, and are available both in paper form and electronically from the CCPTA website. Deadline for submissions is mid-March.
- d. Chloe Clark received a PTA Reflections program entry. As it was the only entry, it was not judged at the local level, and was forwarded to the state level of the competition.
- e. The Art Walk has been cancelled due to the fact there is no parent volunteer to chair the event.
- f. Chloe Clark has the opportunity to schedule an assembly presentation of the NED Show. The program is free, but NED Show products will be available for sale for 5 days after the assembly. Information on the assembly is available at [www.thenedshow.com](http://www.thenedshow.com). Volunteers will be needed before school and through community time, as well as time over the lunch period to sell the NED Show products. The NED Show assembly will be on February 17. The Peter and the Wolf assembly has been changed to May 6 at 9:30 a.m. and 10:30 a.m. Charlotte's Web remains scheduled for May 19 at 10 a.m.
- g. The Bike Rodeo will be chaired by Tiffanie Miner.
- h. The plant for Lou Paresi was presented as approved by the board.

## **Vice President's Report**

- a. Happy birthday to Melissa McGann and Amanda Hayes!
- b. Reader board announcements were updated for the month of February. Requests for announcements should be submitted to the Vice President.
- c. PTA Mondays were lined up for the month of February. Requests for PTA Mondays should be submitted to the Vice President.

## **Treasurer's Report**

- a. The current balance is \$24,977.64. Bingo night resulted in a gross of \$477.36.
- b. It has come to the attention of the PTA board that popcorn sales may be subject to sales taxes. The CCPTA will voluntarily report income from popcorn sales. The executive board will explore previous minutes and treasurer's reports to determine tax liability.

- c. Two checks received by the CCPTA for PTA memberships have been returned for Non-Sufficient Funds. The CCPTA policy is to collect for the amount of the original check only, charging no additional fees.
- d. Teachers will be notified by letter that they may use their teacher and Educational Assistant grants earmarked by the CCPTA budget.

## **Secretary's Report**

The mid-year audit has been completed with the exception of a review of cancelled checks. Copies of the cancelled checks have been received, and the audit should be fully complete next week.

## **Principal/Staff Comments**

No report.

## **Committee Reports**

### **Legislative**

Focus Day was January 18, 2010. Three PTA members and their families attended the event, and enjoyed good speakers and children's programs. Cards from Chloe Clark children were delivered to State Representatives Tammy Green and Troy Kelley. Attendance at this event is recommended for future CCPTA members. There will be another rally in Olympia on February 15.

### **Math Night**

- a. Math Night was a success, and was well attended. Many positive comments from parents have been received by the CCPTA. Next year, the event will be planned for fall, mid-October. This will allow for a Math Relay event to be held in the spring. All math night materials will be saved and reused. All unused materials have been sold for cost.
- b. Math Relay may become a fundraising event.
- c. Recommendations for next year include planning \$200 in the budget for both Math Night and Math Relay.

### **Bingo Night**

- a. Family Bingo Night was January 29. Gross receipts were \$477.36 from bingo card sales, expenses were approximately \$300.
- b. Christy estimated close to 700 attendees. Thirty-eight prizes were awarded, and bingo was played for approximately an hour and a half.
- c. Next year, more bingo cards and supplies will be needed.
- d. Excellent feedback has been received by the CCPTA, and next year the PTA should explore the possibility of a different venue allowing for more attendees. The mayor mentioned that perhaps city hall may be used.

### **Public Relations**

- a. 150 students turned in completed Ready-Set-Read forms for January. In May, a competition for most participation will be held for the RSR program, with a pizza and ice cream party as the reward.
- b. Wednesday folder items must be to Christy by the Monday prior to distribution.

### **Volunteers**

- a. There were 709.5 volunteer hours for the month of January.
- b. Volunteer of the Month for January was Amy Lerz.
- c. Please turn in your off-hours to the volunteer coordinator.

### **Nominating Committee**

The Nominating Committee will be gathering names through February, and will be contacting candidates for interviews in March. Positions are still available on the slate for the 2010-2011 school year.

### **Leaf Your Mark**

- a. Two leaves were sold in January, and two fenceposts were mounted in January. Some leaves will need to be repositioned due to the fact that they are unreadable in their current positions.
- b. The LYM Chair recommends that the plaques for the fenceposts should be larger, more reflective of their donation level.
- c. New leaves will need to be made soon, volunteers are welcomed to assist with this project.
- d. One fencepost finial must be replaced due to damage.
- e. The possibility of including membership with fencepost donations will be discussed at the next CCPTA board meeting.

### **Newsletter**

Reminder: Articles are due the first Friday after the board meeting each month. Please consider writing a recap article, or submitting photos.

### **New Business**

#### **Pencil Sharpeners**

A PTA Planning Form has been received, requesting the PTA purchase one industrial pencil sharpener for the school office. The form explains that two are needed, and requests that the PTA purchase one sharpener, and the school will purchase the other. A motion was made by Amanda Hayes, seconded by Christy Johnson, to purchase two commercial pencil sharpeners at a cost of \$91.50 each, for a total cost of \$183. After discussion, the motion passed.

### **Old Business**

#### **Nesting Boxes**

Nesting Boxes -- this issue will be tabled until further input is received.

### **Closing**

The meeting adjourned at 7:54 pm. The next board meeting will be March 3, 2010, at 6:30 pm, at Chloe Clark Elementary. The next PTA general meeting will be on Wednesday, April 15, at 6:30 pm, at Chloe Clark.