

## **Present**

Melissa McGann, Kristen Jaudon, Nicole Jacobsen, Amanda Hayes, Jamie Patton, Heather Kittlitz, Christiana Johnson, Courtney Welch, Holly Wickenhagen, Rebecca Kinney

## **Call to Order**

The meeting was called to order at 6:34 p.m. by President Melissa McGann at Chloe Clark Elementary. Proper notice was given to all board members. A quorum was present.

## **Approval of Minutes**

No proposed corrections for the CCPTA Board of Director's minutes from February 3, 2010. The minutes were signed and filed for audit.

## **President's Report**

- a. The president reminded the board of the confidentiality of all PTA board meetings.
- b. The NED Show grossed yo yo sales of \$3843, which earned CCPTA a \$260 credit in the NED store. Suggestions were made to use the earnings to purchase prizes for the box tops store. Thank you to all volunteers who helped make this assembly possible.
- c. The Honor Unit Award binder has been completed and submitted to WSPTA.
- d. Nominations are needed for Golden Acorn, Outstanding Educator, Outstanding Advocate awards.
- e. State Farm will be hosting their Doorway to Opportunity event on March 11, 11 a.m. to 1 p.m. State Farm employees are paid for one day each year to volunteer their time, and the event is an opportunity for organizations to recruit volunteers. Melissa McGann and Heather Kittlitz will be attending this event.
- f. The popular "Yo-Yo Zone" on the playground will return on Fridays, beginning April 16. The CCPTA will provide signs so that school staff can mark the area where yo-yo play is appropriate.
- g. The State PTA convention will be on April 30 – May 2. The convention is open to all PTA members, registration will be in March. The convention will be held in Seatac, and the CCPTA funds registration each year – priority is given to incoming Executive Board members.
- h. The General Membership meeting is rescheduled for April 2 at 6:30 p.m. The Fun 4 Fun event has been changed to May 22. The Bike Rodeo, along with the last General Membership meeting of the year, has been changed to June 5. Quorum for General Membership meetings is 10 members.

## **Vice President's Report**

- a. Happy birthday to Kristi Grund, Jessica Rady, Mary Katherine Gorlich, and Nicole Jacobsen.
- b. The Vice President reviewed reader board announcements and PTA Monday speakers.
- c. Picture day will be on March 29.

## **Treasurer's Report**

After bank reconciliation, the balance on hand is \$18,883.18. Financial Statements from February are attached.

## **Secretary's Report**

- a. A thank you note was received from Concerned Citizens for Steilacoom Schools, thanking CCPTA for our donation.

- b. Communication via the school district's email program has been a source of frustration for many members. Craig Cook, at the district office, offered two items that should be of assistance to any members not receiving emails from the school district:
- The district server can only accommodate one email address per family. To ensure parents are receiving their emails, they should contact the district office to request all but their primary email address be removed from their account.
  - If they still do not receive emails from the district, they should contact Mr. Cook to request their email address be manually entered into the system.

## **Principal/Staff Comments**

No report.

## **Committee Reports**

### **Yearbook**

- a. One hundred yearbooks have been sold up to this point. The PTA president will promote yearbook sales at an upcoming PTA Monday. Prices for the yearbook will increase on April

### **Leaf Your Mark**

Research on a source for replacing the broken fencepost is ongoing.

### **Volunteers**

- a. The Volunteer of the Month has not yet been decided. Volunteer hours for the month of February totaled approximately 550 hours.
- b. Two Golden Acorn nominations have been received. A decision will be made and awards ordered by March 16.

### **Nominating Committee**

Several nominations have been received for all positions on the 2010-2011 Executive Board.

### **Public Relations**

- a. Information on a Read-a-thon from Usborne books may be coming soon. This event may be used to help replace books in the school library.
- b. 150 Ready Set Read certificates were received for the month of February. The next chart will be sent out in Wednesday folders.

### **Newsletter**

Submissions for the newsletter need to be received by the newsletter editor by the Friday following the PTA meeting. Articles for the March Newsletter are due by Friday, March 5.

### **Run 4 Fun**

Letters requesting donations will be going out to local sponsors soon.

### **Fall Fundraiser**

- a. The Fall Fundraiser chair is currently weighing two options for the 2010 Fall Fundraiser
- b. The suggestion was made to ask for donations directly to the PTA instead of asking the kids to sell products, ensuring 100% of funds earned would go to the PTA. An incentive prize

structure could be established. The fundraiser could be marketed as an “Anti-Fundraiser Fundraiser”. Christiana Johnson moved that the CCPTA support a donation-only fundraiser, with prizes to be determined. The motion was seconded by Heather Kittlitz. After discussion, the motion passed.

**Old Business****New Business****South Sound Create-a-Book**

The program strives to give a custom created book to every kindergartener in the school. Steilacoom Historical School District requires every school to agree to participate before proceeding. Sponsors are sought by the organizer for each kindergarten class included – 10 classes for the SHSD district. The cost to sponsor a class is \$409.88. Following discussion, the consensus was reached not to pursue this program.

**Storage Shed**

Tuff Shed of Chehalis and Tukwila has quoted a price of \$2,100 for an 8x10’ shed. No building permit is required for this sized structure. Shelving for the shed is available at Costco for \$55 each. The construction of this building has been approved by Mr. Yoho. The PTA will be required to level the land to within 6”, which is expected to take approximately 4 hours. Painting can be completed once the structure is built. A motion was made by Kristen Jaudon that the CCPTA purchase a shed and shelving for the purpose of permanently storing PTA property at Chloe Clark School for an amount not to exceed \$2,500. The motion was seconded by Christiana Johnson. Following discussion, the motion passed.

**Closing**

The meeting adjourned at 8:04 p.m. The next board meeting will be Wednesday, March 31 at 6:30 p.m. at Chloe Clark. The next PTA general meeting will be on Friday, April 2 at 6:30 p.m. at Chloe Clark.