



Chloe Clark PTA 10.8.8 ★ DuPont, Washington

Parents, teachers, and the community working together
to promote educational excellence for our children.

www.chloeclarkpta.com

2009-2010 REIMBURSEMENT REQUEST

Name: _____

Amount: _____

Address: _____

Phone: _____

Make check payable to (if different from "Name" above): _____

Purpose of expenditure (please TAPE a copy of invoice or receipt to the back of this form):

ALLOCATION OF EXPENSES

Administrative

- Administrative Expenses _____
- Annual Incorporation _____
- Charitable Solicitation Registration _____
- Child Care _____
- Fidelity Bonding Insurance _____
- General Liability Insurance _____
- Officers Liability Insurance _____
- Postage _____
- Postage - Summer Newsletter _____
- Property Insurance _____
- Supplies _____
- Taxes _____
- Web Site Server _____

Committees

- Birthday Bulletin Board _____
- Chloe Creations _____
- Explorer Track Club _____
- Membership _____
- Newsletter _____
- PTA Awards _____
- Reflections Program _____
- Staff & School Board Appreciation _____
- Volunteer Coordinator _____
- Yearbook _____

Events

- Assemblies _____
- Bike Rodeo _____
- Bingo _____
- Field Day _____
- Fitness for Fun _____
- Ice Cream Social _____
- Sleepy Time Stories _____

Fundraising

- Box Tops for Education _____
- Fall Catalog _____
- Fall Festival Food Sales _____
- Leaf Your Mark _____
- Popcorn _____
- Spring Fundraiser _____

Leadership Education

- Legislation _____
- PTA & the Law _____
- Regional Workshops _____
- State Conventions _____

Membership Service Fees

- Required Fee _____
- State PTA _____

School Benefits

- Field Trip Grants _____
- Marine Research Activities _____
- Music Grant _____
- Outdoor Recreation _____
- Para Education Grant _____
- P.E. Grant _____
- School Enhancement Grant _____
- School Needs Grant _____
- Student Scholarship Grant _____
- Teacher Grant _____
- WASL Snacks _____

TOTAL AMOUNT TO BE REIMBURSED: _____

Submitted by: _____

Date: _____

Reviewed by: _____

Date: _____

rev. 21 October 2009